Individual Development Plans

Learners

***** **User Name:** Learner Name: Nasa, Jane

Development Plans

Plan Title: HR Liaison Skillbuilding

Plan Status: Draft

Effective Date:

Approval Date:

Plan Period: One Year

Version:

Expiration Date: 2/12/2009 12:00 AM EST

0.00

IDP Sections

Section Name: SHORT-RANGE GOALS: 1 YEAR

Goals

Goals **Target Date Priority Related Competency Current Assessment** Complete (%) Develop HR Fundamentals 2/12/2009 12:00 AM EST 0.00

Development Activities

Development

Current Complete (%) Activities Type **Target Date Priority Status** Target

EEO AND Catalog 2/12/2009 12:00 AM 2 Item **EST**

AFFIRMATIVE ACTION (HRCI/PHR)

Development Activities

Development

Activities Type **Target Date Priority Status Target** Current Complete (%) Catalog 2/12/2009 12:00 AM 2 **EMPLOYEE** 0.00

RELATIONS Item **EST** (HRCI/PHR)

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Development	Activities
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Development	į
Activities	

HUMAN

Type **Target Date Priority** Catalog 2/12/2009 12:00 AM 2 Item

RESOURCES **FUNDAMENTALS** (HRCI/PHR)

EST

Development Activities Development Activities Type **Target Date Priority** Status Target Current Complete (%) External 2/12/2009 12:00 AM 2 Introduction to NotStarted 0.00 Activities EST **Human Resources** Management (Activitie Course s Not in the Catalog such as OJT, Academi Courses. Confere

Status

Target

Current Complete (%)

0.00

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nces. Seminar s)

Development Act	ivities						
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)
Read HR book from Skillsoft 24/7	External Activities (Activitie s Not in the Catalog such as OJT, Academi c Courses, Confere nces, Seminar s)		3	NotStarted			0.00

Development Act	Development Activities									
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)			
Shadow HR Specialist (focus on EPCS)	External Activities (Activitie s Not in the Catalog such as OJT, Academi c Courses, Confere nces, Seminar s)		2	NotStarted	40	0	0.00			

Goals					
Goals	Target Date	Priority	Related Competency	Current Assessment	Complete (%)
Find a mentor	2/12/2009 12:00 AM EST	2			0.00

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Development Act	ivities						
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)
Enroll in my Center's mentoring program	External Activities (Activitie s Not in the Catalog such as OJT, Academi c Courses, Confere nces, Seminar s)	2/12/2009 12:00 AM EST	2	NotStarted			0.00

IDP Sections

Section Name: MID-RANGE GOALS: 2 - 4 YEARS

Goals					
Goals	Target Date	Priority	Related Competency	Current Assessment	Complete (%)
Budgeting Management	2/12/2010 12:00 AM EST	2	Budgeting Management		0.00

Development Activities								
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)	
BASICS OF BUDGETING	Catalog Item	2/12/2010 12:00 AM EST	2				0.00	

Development Ac	tivities					
Development Activities	Туре	Target Date	Priority	Status	Target	Current Complete (%)
FEDERAL BUDGETING PROCESS	Catalog Item	2/12/2010 12:00 AM EST	2			0.00

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Development Act	tivities						
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)
Federal Budgeting for non-budgeting personnel	External Activities (Activities s Not in the Catalog such as OJT, Academi c Courses, Confere nces, Seminar s)		2	NotStarted			0.00

pals							
als	Targe	t Date	Priority	Related Competency	Current Assessr	ment	Complete (%
ntinue Human Resourd aining	ces 2/12/2	2011 12:00 AM EST	2				0.0
Development Act	ivities						
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%
DEVELOPING EMPLOYEES (HRCI/PHR)	Catalog Item	2/12/2011 12:00 AM EST	2				0.0
Development Act	ivities						
Development Act	.ivitic3						
Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%
HEALTH AND SAFETY IN THE WORKPLACE (HRCI/PHR)	Catalog Item	2/12/2011 12:00 AM EST	2		_		0.0

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Development Activities									
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)		
OCCUPATIONAL HEALTH AND SAFETY (HRCI/PHR)	Catalog Item	2/12/2011 12:00 AM EST	2				0.00		

Development Activities Development Activities Current Complete (%) **Target Date** Status Target Type **Priority** Processing Personnel Actions External 2/12/2011 12:00 AM 2 Activities EST NotStarted 0.00 (Activitie course s Not in the Catalog such as OJT, Academi Courses, Confere nces, Seminar s)

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Development Activities									
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)		
Short detail to work SES recruitiment	External Activities (Activities s Not in the Catalog such as OJT, Academi c Courses, Confere nces, Seminar s)		2	NotStarted	40	0	0.00		

Goals	Target Date	Priority	Related Competency	Current Assessment	Complete (%)
NASA Leadership Competency	2/12/2011 12:00 AM EST	2	NASA Leadership Competency		0.00
Development A					

Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)
Apply and compete for NASA First Program	External Activities (Activities s Not in the Catalog such as OJT, Academi c Courses, Confere nces, Seminar s)		3	NotStarted			0.00

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Development Activities

Development

Activities Type **Target Date Priority Status** Target Current Complete (%) COMMUNICATION Catalog 2/12/2011 12:00 AM 3 0.00 SKILLS FOR Item EST

LEADERSHIP

Development Activities

Development

Activities Type **Target Date Target** Current Complete (%) **Priority Status** Catalog DYNAMICS OF 2/12/2011 12:00 AM 3 0.00

LEADERSHIP Item **EST**

IDP Sections

Section Name: LONG-RANGE GOALS: 5 YEARS AND BEYOND

Goals

Target Date Priority Related Competency Complete (%) Goals **Current Assessment** 3 0.00

Develop Communication 2/12/2015 12:00 AM EST

Skills

Development Activities

Development

Current Complete (%) Activities Type **Target Date Priority Status** Target Catalog **ADVANCED** 2/12/2015 12:00 AM 3 0.00

PRESENTATION EST Item

SKILLS

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Development Act	tivities						
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)
Join Toastmasters		1/29/2015 12:00 AM	· · · · · · · · · · · · · · · · · · ·	NotStarted	Q		0.00
Development Act	tivities						
Development Act	uviues						
Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)
PREPARING POWERPOINT 2003 PRESENTATIONS FOR EFFECTIVE DELIVERY	Catalog Item	2/12/2015 12:00 AM EST	3				0.00
Development Act	tivities						
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)
THE WRITING PROCESS	Catalog Item	2/12/2015 12:00 AM EST	3				0.00
Development Act	tivities						
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)
WRITING A BUSINESS CASE	Catalog Item	2/12/2015 12:00 AM EST	3		_		0.00

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oals						
oals	Targe	et Date	Priority	Related Competency	Current Assessment	Complete (%)
ogram/Project anagement	1/31/2	2013 12:00 AM EST	3	Program/Project Management		0.00
Development Act	 tivities					
Development Activities	Туре	Target Date	Priority	Status	Target Curre	nt Complete (%)
AN INTRODUCTION TO PROJECT MANAGEMENT	Catalog Item	1/31/2013 12:00 AM EST	·		·	0.00
Development Act	tivities					
Development Activities	Туре	Target Date	Priority	Status	Target Curre	nt Complete (%)
,					_	
PROJECT MANAGEMENT FUNDAMENTALS	Catalog Item	1/31/2013 12:00 AM EST				0.00
PROJECT MANAGEMENT FUNDAMENTALS						0.00
PROJECT MANAGEMENT	Item		Priority	Related Competency	Current Assessment	0.00 Complete (%)

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Development Activities Povelopment									
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)		
Conduct informational interviews	External Activities (Activitie s Not in the Catalog such as OJT, Academi c Courses, Confere nces, Seminar s)	2/12/2015 12:00 AM EST	3	NotStarted			0.00		

Development Activities									
Development Activities	Туре	Target Date	Priority	Status	Target	Current	Complete (%)		
Detail to outside org. as Admin or Exec. Officer	External Activities (Activitie s Not in the Catalog such as OJT, Academi c Courses, Confere nces, Seminar s)		3	NotStarted	12	0	0.00		

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